

Electronic Journal of General Medicine

Publication Policies and Guidelines

ABOUT THE JOURNAL

Electronic Journal of General Medicine (Abbrev. Electron J Gen Med or EJGM) is an open access, double-blind peer-reviewed, top-quality, high impact scholarly journal publishing articles written in English language in the field of general medicine. All articles are rigorously peer-reviewed, assigned unique Digital Object Identifier (DOI) number, and published under permissive [Creative Commons Attribution License](#). The journal publishes original research articles, review articles, case reports, short communications, letter to editors, interviews/conversations with eminent scholars, and book reviews. The journal strictly follows policies and guidelines described in this document.

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EDITORIAL POLICY

Authors must ensure that the submission is free of linguistic errors and conforms to the journal's requirements for manuscript preparation. Manuscripts that are not written in compliance with author guidelines or do not demonstrate a proficient use of the English language will *not* be eligible for full external peer-review process and for publication.

Non-native speakers of English are advised to employ language editing services to have their manuscripts examined and edited by native language professionals for grammar, content clarity, formatting, punctuation, and spelling before submission.

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Incoming submissions undergo an **initial screening** by the editors before they are sent out for peer review. At this point, editors can send the article back to the authors for adjustments or reject it without further evaluation. Manuscripts that pass the initial screening is reviewed by two or more external reviewers. Editors

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The journal operates a double-blind peer-review procedure. To ensure this, authors should anonymize elements within the manuscripts that can reveal their identities, such as authors' names, institutional affiliations, contact information, and references to authors' own works.

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Authors must avoid any unethical and improper actions such as plagiarism, simultaneous submission, fabrication, fraud authorship, copyright breaches,

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Åstedt-Kurki P, Kaunonen, M. Ethics in nursing research and research publications. *Scand J Caring Sci*, 2018; 32(2): 449-50. <https://doi.org/10.1111/scs.12593>

Committee on Publication Ethics (COPE). Core practices. 2017. <https://publicationethics.org/core-practices>

Graf C, Wager E, Bowman A, Fiack S, Scott-Lichter D, Robinson A. Best practice guidelines on publication ethics: A publisher's perspective. *Int J Clin Pract*. 2007; Supplement, 61(152): 1-26. <https://doi.org/10.1111/j.1742-1241.2006.01230.x>

International Committee of Medical Journal Editors (ICMJE). Recommendations for the conduct, reporting, editing, and publication of scholarly work in medical journals. <https://www.icmje.org/icmje-recommendations.pdf>

Singhal S, Kalra BS. Publication ethics: Role and responsibility of authors. *Indian J Gastroenterol*, 2021; 40: 65-71. <https://doi.org/10.1007/s12664-020-01129-5>

WAME Publication Ethics Committee. Recommendations on publication ethics policies for medical journals. World Association of Medical Editors (WAME). <http://wame.org/recommendations-on-publication-ethics-policies-for-medical-journals>

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All co-author information **must** be entered on the submission portal **at the time of submission**. Any request to change authorship (such as adding/deleting authors or modifying order of authors) during revisions must be well justified, and they are subject to editorial approval. No change in authorship is allowed after the manuscript is accepted for publication.

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Although there is no limit on the length of the research articles, authors are recommended to keep the main text of the body below 10,000 words. Review articles should integrate current knowledge with a novel methodology or present important suggestions to shape the area of study, rather than merely summarizing existing literature.

Authors should provide three separate documents during submission: title page, disclosure of interest form, and blinded text.

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Blinded text should include the following sections:

- **Title and Running head:** The manuscript should include a title of no more than 15 words which presenting a brief description of the work. Title should not include any abbreviations or acronyms.
- **Abstract and keywords:** In this section, the work should be summarized in a clear and concise manner. The abstract should be no more than 150 words long and should not include any undefined abbreviations or references. Authors should provide three to six keywords. In selecting key words, authors should refer to the Medical Subject Headings (MeSH) list of the Index Medicus.
- **Structured text:** Authors are recommended to structure their manuscript as follows: *Introduction* should introduce readers to some background information required to understand the rest of the article, and clearly define the purpose of the research. *Materials and Methods* should describe how the research was carried out, and provide information such as the study's design, timeline, context, participant profiles, and interventions. *Results* should present the data collected and statistical analysis

performed during the study. *Discussions* should explain the significance of the results by comparing them with those of earlier studies. *Conclusions* should state main conclusions, limitations of the study, and possible future studies.

- **References:** Vancouver-NIH method formatting and style guidelines should be followed in references. Unique Digital Object Identified (DOI) numbers, PMids, and PMCids should be included whenever possible. More information on references and citations will be provided below.

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Vancouver-NIH style should be used as the referencing style. Authors should maintain consistency across the references.

- Each citation inside the text must be included in the list of references. Alternatively, each reference should be cited inside the text.
- References should be numbered sequentially within square brackets, such as [1], [2], [3], and so on, in the order in which they are mentioned in the text.
- Full references should be included at the end of the manuscript with matching numbers.
- Up to 6 authors should be listed, and et al. should be used afterwards.
- If there are multiple references, comma should be used to separate each number, and hyphen should be used to indicate a series of inclusive numbers (e.g., [1, 2, 4], [1-4]).
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- A paper published online but not (yet) in print can be cited using the Digital Object Identifier (DOI).

The following are some examples:

Journal articles

1. Alam F, Abidi SH, Farooqi N, Jehan F, Rehman R. Oxidative stress and metformin: An in-vitro study on serum and primary human granulosa cell cultures. *Electron J Gen Med.* 2022;19(4):em381. <https://doi.org/10.29333/ejgm/12037>
2. Tovani-Palone MR, Garoli F, Shah PA, Kamal MA, Nawaz FA. Underreporting of cases during the COVID-19 pandemic: A worrying warning for Africa. *J Contemp Stud Epidemiol Public Health.* 2022;3(1):ep22001. <https://doi.org/10.30935/jconsep/11467>
3. Gondauri D, Mikautadze E, Batiashvili M. Research on COVID-19 virus spreading statistics based on the examples of the cases from different countries. *Electron J Gen Med.* 2020;17(4):em209. <https://doi.org/10.29333/ejgm/7869>

4. Cioni G, Zuccotti M, Daviddi F, Buffini G. Headache and atypical presentation of motor disorders in a paraneoplastic myasthenic syndrome secondary to thymoma: A case report. *J Clin Exp Invest.* 2022;13(2):em00794.

<https://doi.org/10.29333/jcei/11704>

5. Prapty CNBS, Reshad RAI, Mim SK, Araf Y, Miah MF. COVID-19 second bloom and comfortable lockdown in Bangladesh. *Electron J Med Ed Te.* 2022;15(2):em2203.

<https://doi.org/10.29333/ejmets/11537>

Books

6. Field AP. *Discovering statistics using SPSS: (and sex, drugs and rock 'n' roll)*. 3rd ed. Los Angeles: SAGE Publications; 2009.

7. Hatch DJ, Sumner E, Hellman J. *The Surgical Neonate: Anaesthesia and Intensive Care*, 3rd edn. London: Edward Arnold; 1994.

Chapter in book

8. Griffiths M. Internet addiction: does it really exist? In: Gackenbach J, editor. *Psychology and the Internet: intrapersonal, interpersonal, and transpersonal implications*. San Diego, California: Academic Press; 1998. p. 61-75.

9. Motoyama EK. Respiratory physiology in infants and children. In: Motoyama EK, Davis PJ, editors. *Smith's anesthesia for infants and children*, 5th edn. St. Louis: C.V. Mosby; 1990. P. 11-76.

Tables and Figures

Tables should be self-descriptive and easily understandable. The information in the table should present new information and should not merely a repetition of the text. Tables should include clear and concise captions placed above the table. They should be provided as editable raw data and not as images. Authors should ensure that the tables fit on a single page. If too large, data should be split across multiple datasets.

Figures are visual representations of information, such as photos, maps, charts, drawings, or graphs. Figure captions should be placed below the figure. Original digital files in a major file format (e.g., jpeg, tiff, png, and bmp) for each figure must be supplied separately through the submission portal. They must be of high quality and resolution (300 dpi or better). Lowercase letters (a, b, etc.) should be used to denote multi-part figures. Figure sizes can be adjusted during the production stage to fit inside the journal's columns.

Tables and figures should be numbered in order of appearance, have their positions clearly marked within square brackets (e.g., [Table 1], [Table 2], [Table 3], [Figure 1], [Figure 2]), and be provided on separate sheets after the References in the main text.

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Authors should take the following points into consideration before submission:

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- Manuscript is free from any repetitions, irrelevant information, or unjustified generalizations.
- Theoretical framework is explicitly stated.
- All claims are backed up with evidence and references.
- Research problems' position and significance in existing literature is emphasized.
- Chosen methodology is suitable for the problem.
- Study's findings are well presented with sufficient discussions and comparisons to existing literature.
- Objective and convincing measures exist to support the validity and reliability of the methodology and results.
- Relevant literature is properly cited.
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